

Plains Anthropological Society  
Summer Board Meeting via Zoom  
Monday, May 2, 2022  
Minutes

Present: Kelly Pool (president), John Hedden (vice president), Spencer Pelton (secretary), Chris Johnston (treasurer), Bill Billeck (editor), Alison Hadley, Brandi Bethke, Nancy Arendt, Adam Wiewel  
Not present: Richard Meyers, Shawn Bubel

1. Welcome and Announcements
  - Called to order at 10:06 am
2. Approval of the Agenda: Hedden motion, Johnston second, unanimous approval
3. Approval of Past Minutes (Spencer emailed 4/11/2022: 11-3-2021, 11-10-2021, 11-12-2021)
  - First pre-meeting Board meeting on November 3<sup>rd</sup>, 2021
    - Approval of minutes: Hedden motion, Billeck second, unanimous approval
  - First meeting Board meeting on November 10<sup>th</sup>, 2021
    - Approval: Arendt motion, Johnston second, unanimous approval
  - Second meeting Board meeting on November 12<sup>th</sup>, 2021
    - Approval: Hedden motion, Billeck second, unanimous approval
4. Officer Updates
  - a. President
    - Update defined by an absence of things. No ethics issues, journal contracts, delivery delays, or worries over holding meeting during Covid.
  - b. Treasurer
    - Transferred everything to Quickbooks online and is navigating through learning curve.
    - Will submit formal financial report, but provisional numbers are:
      - checking account: \$87,800
      - Paypal account: \$15,500 (batch transfers around 3 times a year)
      - Conference account: \$10,300
      - Endowments:
        - Donna Roper= \$113,516 (lost almost \$10,000)
        - PAS endowment=\$123,000 (lost almost \$10,000)
        - Losses to market downturn
    - Johnston had some initial discussion with a new financial advisor but individual has not been very communicative, so reticent to commit.
    - Filed extension of 990 while Quickbooks are dealt with
    - Bethke asked if we had donations from companies through Paypal, Chris said none he noticed
  - c. Editor
    - Issues update:
      - February issue not out and not sure why

- May issue has 6 items online and 4 accepted (waiting on Press to format proofs)
  - August has 1 article, 1 book review accepted. 1 about accepted, 1 book review about there.
    - We probably have enough submissions for August issue
  - Both May and August issues will be a little late.
- Article submissions
  - 7 articles in queue. Some are close to completion and some waiting on reviews.
  - Unclear if we have enough submissions for November issue
    - If pending articles all come in without a hitch, then we have enough to fill November issue. Beyond November, we are in need of submissions.
  - Number of submissions down to 20 in 2021 from 40 in 2020. 2022 too soon to tell.
  - Not cutting article length as much to compensate for fewer submissions
- Hadley asked about turnaround. Billeck said it varies based primarily on review times, but typically several months.
- Pool asked if it's worthwhile to prod authors who were turned away due to major problems. Billeck hesitant because mixed nature of submissions.
- Pool solicited ideas for more submissions. Pelton said he would prod grad students.
- Pool suggested emailing student presenters to submit their papers.

## 5. Committee Updates

### a. Archives (Spencer)

- Pelton reviewed archives committee guidelines, specifying that documents are supposed to be into SDSU by April 15<sup>th</sup> each year
- Pelton will reach out to everyone individually to compile documents and send them to archives
- Archives is currently missing some sub-series in their data organization schema
  - Ethics and inclusion
  - Student affairs
  - Student poster
  - Website and social media

### b. By-laws (John, review of presidential election proposal)

- Article 4: Change to say Board will also include a directly elected President, in addition to nine Directors
- Article 5: Insert "The position of PAS President will be directly elected by the PAS Membership to a three-year term. Any PAS member in good standing may run for President. The term will consist of one year as President-Elect and two years as President. The President will become an additional Board position bringing the number of Board members to ten, nine Directors and the President.

Every other calendar year there will be a call for nominees running specifically for the position of President. The nominees for President will appear on the regular ballot of that year for the Board of Directors. The winning nominee will serve as President-Elect for their first year and then a two-year term as President. President-Elect will serve as an ex-officio member of the Board of Directors. If no one in the membership will step forward to serve a three-year term as President, the President shall be elected from the Board of Directors at the regular annual meeting of the Board of Directors and the Board will then consist of nine members, eight Directors and President until the next election.”

- Nominating committee should come up with names of 2 potential presidents every 2 years. State that we have to have 2 nominees or revert back to presidential election from the Board.
    - Johnston: Always have 2 presidential nominees? We should strive for it, but not demand it
    - Pool said the rationale was that we require 2 for each Board position in by-laws so makes sense to do the same with a president
    - Billeck expressed concern that with only 1 candidate, a person could volunteer that isn't necessarily qualified and then we're in a bad position. Pelton agreed this could be a problem.
  - If member of Board wants to be president, do they have to resign first? No.
  - Ex officio president-elect: Do we need past president role (ex officio) if we have this one?
  - Also, if VP steps into role of president, they could run.
  - Ex officio members vote. Board would fluctuate between 12 and 13 members with an ex officio president-elect. If we keep past president as ex officio too, then it fixes the fluctuation.
  - Billeck raised point that keeping past president on as ex officio would disincentivize people running because it extends it a year.
  - By-laws already state “Vice president and secretary selected annually” and we don't need to make any changes to that.
  - Johnston suggested including a cliff notes version on what the changes are and why when we send the proposal to membership 30 days before meeting
- c. Conference Handbook (Chris, **no updates**)
- d. Distinguished Service Award (John, May 1 deadline, submissions?)
- John Hedden, Tim Reid, Veronica Mraz, Mike Fosha on committee
  - 2 nominations, both strong. Leaning toward awarding 2 but will discuss.
  - Pool raised issue of people voicing concerns over previous DSA recipients. Consensus is that we should just deal with on case by case basis.
- e. Ethics and Inclusion (Brandi, new work needed for 2022 meeting?)
- Had 1 meeting at beginning of year and left with task points but none have been followed up on. Busy organizing meeting.
- f. Membership (Alison, **no updates**)
- g. Native American Student Award (Richie, set application deadline)
- Hadley reports they have not yet set deadline
  - Bethke touched base about an auction item intended to fund NASA and secured funding for free Native American registration at 2022 meeting.

- h. Nominations (Adam, May 15 deadline, any submissions yet, attendance of 4 conferences explanation to nominees)
  - Nominations are not flowing in, but we have 2.
  - The Board recommended several other people that might be interested.
  - Billeck noted there might be some regional bias toward regions heavily populated with archaeologists.
- i. Resolutions (Adam, **no updates**)
- j. Student Paper Award (Kacy, **no updates**)
- k. Student Poster Award (Shawn, **no updates**)
- l. Website & Social Media/Communications (Spencer, can we post journal release announcements on social media to publicize)
  - We've had 31 posts between November 17<sup>th</sup> to present
    - 16 jobs
    - 4 obits
    - 3 congratulations
      - NASA post was most well-received with 20k engagements
    - Remainder administrative
  - Currently have 2,698 Facebook followers
  - Controversies
    - 1 on Facebook regarding NASA recipient
    - 1 Twitter blowup after meeting
    - Will deal with on case by case basis
  - Announcing new pubs
    - Pelton will set up alerts for newly published online articles and post them to Facebook page
- m. Donna Roper Research Fund Award (Bill, review of updated committee guidelines)
  - Update on Roper Fund decisions:
    - Funding currently has to go through Board, but other funding sources don't do this
    - We want the Board to advise committee, but not be responsible for decisions
    - Would like Board to approve present version
  - No comments from Board, Adam will send a couple of typo edits
- n. Endowment (Chris, **no update**)
- o. Financial Review (Mark, **no update**)
- p. Student Affairs (Shawn and Brandi, do they have new officers?)
  - They have voted in new members.
    - Chance Ward, Robbyn McKellop, and Alanis Berrios
  - Waiting on officer assignments.
- q. Undergraduate Student Travel Grants (Nancy)
  - Working on recommendations from last Board meeting about rubric and if previous recipients should be considered.
  - Transferring application to new Google Form
  - Nancy Arendt, Wendy Field Murray, and Brendan Asher on committee

## 6. Old Business

- a. Plains Anthropologist
  - Taylor and Francis contract
    - Met with rep last week and went over statistics about readership, including a royalty report.
    - PAS received around \$6100 in royalties this year (we get 10% of proceeds)
    - PAS doesn't have to worry until 2024 about making changes to the contract as it runs through 2025.
  - Open Access
    - “Transformative contracts”: Publisher term for open access publication
    - T&F charges \$3,000 for open access. *Plains Anthropologist* has only had 1 paper that paid this charge.
    - T&F is negotiating payment of open access with institutions to facilitate this publishing agreement
    - Open access articles do not count toward page count. Would require revising page count because we have a minimum page count in contract.
  - Distribution delay
  - Paper supplier change for current volume
- b. 2021 conference
  - Boulder final numbers and report (Chris)
    - Supposed to have numbers from Doug by today. Once semester is over, Doug will be more free to complete report. Gathering numbers from city. Not going to lose money. Will likely make 3 or 4k.
  - Boulder mugs and t-shirts to Oklahoma City (Kelly)
    - Will bring leftover swag from Boulder conference to OKC

## 7. New Business

- a. Oklahoma City 2022 conference (Brandi—need anything from Board?)
  - Conference venue has been arranged.
  - Conference committee is in process of getting Ziska's help with conference webpage.
  - Field trips have been arranged.
  - Committee has around \$20,000 in sponsorships pledged for conference, a lot of it to University not PAS.
    - Funding includes free registration for all students and tribal members.
  - Chase Earles, a Caddo potter, is the conference speaker.
- b. Rapid City 2023 conference (Kelly, planning underway)
  - October 18 through 21, 2023.
  - Hotel contract done.
- c. How to announce colleague deaths
  - Share social media announcements from PAS Facebook page
  - Journal publishes obits, but people have to submit them
- d. tDAR curation of conference abstracts as member benefit (Kelly)
  - Kelly contacted by tDAR to see if we'd be interested in hosting conference abstracts on standalone website

- Pelton noted that the *Wyoming Archaeologist* is going through a similar process
- e. SAA advertising (Kelly)
- SAA is contacting us to advertise in their pubs and the Board generally thought we didn't need to do this
- f. Invitation to potentially partner with MAC and SEAC on developing a policy for journal images (John)
- MAC and SEAC have been working together regarding sensitive image policy. MAC has worked out a policy and we can have a copy in hand by the fall to discuss at fall meeting.
8. Adjournment: Johnston moved to adjourn, Hedden seconded. Adjourn at 12:25 pm.