Plains Anthropological Society
Spring Board Meeting via Zoom
Thursday March 23, 2023
Minutes

Present: John Hedden, Adam Wiewel, Chris Johnston, Spencer Pelton, Bill Billeck, Cody Newton, Nancy Arendt, Shawn Bubel

Absent: Alison Hadley

1. Welcome and Announcements
   - Called to order at 11:00am
   - Everyone introduced themselves

2. Approval of the Agenda
   - Johnston moved we move conference and website items to beginning, Gover second

3. Approval of Past Minutes
   - Nobody has read through the minutes yet

4. Officer Updates
   a. President
      - Had to post a couple of obituaries
      - Nice not to have bylaws to deal with
      - Society is doing well, no problems
   b. Treasurer
      - Sent out report to everyone
      - Investment losses were bad, but still up about $2,000
      - Conference in 2022 made about $4,000
      - Working with Kassy and team on conference planning to get a better handle on numbers year over year to help future organizers
   c. Editor
      - November issue sent to press for formatting
      - Working on February issue and in review. Has enough.
         - Working with authors to pare down articles from 50 figures
         - Still need more articles, light in the long run
      - Aiming for nominations to be published in May issue
      - We should have an obituary in Plains for anyone who's received the DSA

5. Committee Updates
   a. Archives (Pelton)
      - Will send after minutes approved
      - Bob Hoard asked if we needed old emails. Hedden said we didn't need them.
      - Adam needs to add names to conference resolutions
   b. By-laws (Wiewel)
      - Nothing to report
      - Ensuring that language brought up was changed. Hedden checking on it and getting back to him
   c. Distinguished Service Award (Mraz)
      - May 1 deadline

- Haven't heard anything yet
  - Add Donald Henry to obituaries

d. Ethics and Inclusion (Wiewel)
  - Needs to talk with Bethke and Pool to see what she had in mind

e. Membership (Hedley)
  - Not present
  - Johnston says we're on track with a typical year
  - Slightly down due to journals getting delayed
  - Probably need to get an email to membership to remind them what's going on

f. Native American Student Award (Gover)
  - No update. When should we put out announcement?
  - Billeck says May issue would be good

g. Sensitive Image Policy (Gover)
  - Has approved text for last approval
  - Hedden asked if there needs to be changes to bylaws
  - Needs to be on meeting agenda and sent out 30 days prior

h. Nominations (Wiewel)
  - Close to finishing nomination form
  - Thinks he will describe treasurer and editor positions on form to raise interest
  - Separate form for President. Electing one this year but won't take over until next year.

i. Resolutions (Newton)
  - Don't have much. Will have to wait until meeting.
  - Ask that people keep their eyes and ears open for people that have passed.

j. Student Poster Award (Bubel)
  - Working on tweaking a rubric

k. Website & Social Media/Communications (Pelton)
  - Just shy of 3,000 followers
  - Most widely distributed post is one about Jack Brink

l. Donna Roper Research Fund Award (Billeck)
  - No update

m. Endowment (Johnston)
  - Would like to know if anyone volunteered for endowment committee

n. Student Affairs (Danielle)
  - Not present

o. Undergraduate Student Travel Grants (Arendt)
  - A lot of submissions last year
  - Working with Johnston to get submissions on Google Forms

6. Old Business

a. How to announce colleague deaths/social media
  - Put responsibility on membership to submit images and materials
  - Social media manager can distill into post

b. Rapid City 2023 conference
  - Vogt gave update on budget
  - Said to let her know if there's any events needing scheduled

- Banquet at hotel

7. New Business

a. Angela Collins- New webmaster
  - Last half of April and May not easily available because of big field project

- Johnston advised that everyone reach out with specific directions about website edits

b. Lethbridge 2024 conference
- Met with hotel to look at space and talk money
- Have booked it at hotel downtown
- If Canadian dollar stays bad, it will be cheap!

b. ???? 2025 Conference
- Discussed several options near southern Plains

8. Adjourn
- Motioned to adjourn at 12:02
- Another meeting end of august

PAS pre-conference Board meeting

10/6/23

Present: Abby Fisher (new), Adam Wiewel, Alison Hadley, Andrew Clark (new), Bill Billeck, Carlton Gover, Chris Johnston, John Hedden, Nancy Arendt, Tim Reed (new), Veronica Mraz

Absent: Cody Newton, Gary Wowchuck (new)

1. Called to order at 2:03
2. Agenda approval
   a. Mraz moved, Gover seconded
3. Conference update
   a. Katie Lamie gave an update
   b. Making final touches on program
   c. Hotel responsive to changes. Snuck in student workshop lunch (ordering pizza)
   d. Good response from authors about program. Some edits, but not many. A lot of words of encouragement.
   e. Lamie filling in as state archaeologist
   f. Hedden asked how many have registered. Over 200 pre-registered. Will be around 300 at conference. Have an army of volunteers. Hotel has a lot of room. 3 presentation rooms are large.
   g. App development is challenging
4. Officer's reports
   a. President
      i. Won't be done until conference. Will put together and present at Wednesday night Board meeting.
5. Treasurer and endowment committee
   a. Johnston will do the same on Wednesday.
6. Editor
   a. 3 issues distributed since last meeting. Still behind and need submissions. Not yet enough for May. May done at end of year. August may have enough early next year and then a memoir expected to come in early next year. Hard to fill issues.
   b. Johnston asked if Taylor and Francis has asked about us. Billeck said they have not b/c they can see that things are in works.
   c. Five in the works that look good right now.
7. Standing Committee reports
   a. Archives
      i. Pelton submitted a packet for last year
   b. Bylaws
      i. No changes this year
   c. Conference and handbook
      i. Biggest change is a budget template
   d. DSA
      i. 1 packet. Voted to give nominee award. Will announce at banquet.
   e. Ethics and inclusion
      i. Wiewel familiarized self with our policies and looked at others. Made some editorial changes to conference code of conduct (e.g., contacts). Looked at similar resources in SD, but aren't available so removed them. Made small

changes to one of other documents. Provided to Lamie and shared with Hedden and Angela Collins for website. Changes in conference handbook.

f. NASA
    i. Received 4 submission. 2 grads, 2 undergrads. Agreed to award everyone $600. Johnston asked if they'd be at meeting. 3 will be, not sure if K State individual will be.
g. Sensitive Image Policy
    i. Sent out policy to committee. Similar to MAC policy, but encompasses all human remains. Getting edits. Who do they get permission from? John wants sent to entire board. Need to figure out how to pass with membership.
h. Nominations
    i. Created a nomination form earlier this year. Thanked those who made comments.
    ii. Received a lot of nominations. 2 for president (Andy Clark and Dave Williams). Boards members more difficult. Reached out to 14 people. Most said yes I'm interested, but not this year. Fisher, Reed, and Wowchuck won out of 6 candidates. Slight uptick in votes, but still not up to paper ballot numbers.
i. Resolutions
    i. Hedden says we should start putting a list of people who passed away together. Johnston says we usually have the committee chair put a draft together and then add to it at conference.
    ii. Adam clarified that resolutions committee chair is supposed to take photos at banquet.
j. Student Affairs
    i. The students seem to get together at conference, go back to their Universities and then go their separate ways. Getting lunch for everyone again, a good opportunity for them to meet each other.
    ii. Important for students at local institutions to participate so that they can spearhead committee.
    iii. Gover says that inactivity has been an issue for at least years. Mentioned that student liaison position on board might be good. Every year it's last minute and puts it on organizers.
k. Student paper award
    i. Johnston and Hollenbeck worked on new application. 3 papers submitted this year.
l. Student poster
    i. Congrats to Fisher, one of last year's winners. Asked Wiewel and Fisher if they wanted to judge posters. 14 posters this year, exciting for students. 9 are individual and 5 are team (mostly partners).
    ii. Again proposed that we offer both a grad and undergrad award.
    iii. Worried about the small amount of time they have to judge (2 hours), especially because individual papers overlap.
    iv. Clark asked if we get posters beforehand. Bubel said it might burden students a little timewise.
    v. Fisher indicated that student lunch also overlaps.
    vi. Bubel said she'll reach out to organizers to work it out.
    vii. Nothing will happen in room after, so they can just stay up longer.
m. Membership

        i. Numbers back up to pre-Covid levels. Surpassed by 2 people the 2018 high. Up to 467. Retained international members.

n. Ad Hoc Committee Reports
    i. Donna Roper
        1. 2 apps. Nothing else to report.
o. Financial review
    i. Will give at meeting
p. Student affairs liaison
    i. Will discuss Wednesday and meet with them Thursday at meeting
q. Undergraduate student travel
    i. 3 apps to be funded. Need to decide if we make it formal or keep it ad hoc.
    ii. Johnston thinks we can continue it yearly but may need to think about amounts. Think about group versus single apps. Room to make this a permanent committee with $5k annual budget.
r. Back issues
    i. No news
s. Announcements
t. Google Workspace
    i. Johnstonm got us all google workspace for non-profits. Free version. Migrated all emails to Google system. Allows for a shared drive. Got everyone signed up yesterday.
u. Moved to adjourn by Gover at 1:22. Second by Johnston.

PAS 1st conference Board meeting

October 18th, 2023

Rapid City, SD

Present in room: John Hedden (President), Spencer Pelton (Secretary), Chris Johnston (Treasurer), Bill Billeck (Editor), Cody Newton, Allison Hadley, Nancy Arendt, Adam Wiewel, Carlton Gover, Veronica Mraz. Pending members Gary Wowchuck, Abby Fisher, and president elect Andy Clark. Tim Reed and Kelly Pool on Zoom.

1. Call to order at 6:45 pm
2. Agenda approval
    a. Gover moved, Mraz second
3. Introductions
4. Approval of minutes
    a. Gover moved, Billeck second
5. Conference organizer remarks by Katie Lamie
    a. Early registration-159 paid, 68 free student and tribal, 28 staff and volunteers, 4 registrations comped from private donations. Have gotten additional registration and merch but no counts.
    b. Ordered custom cookies in shape of projectile points for early bird, but some look phallic.
    c. Giving away 2 free tickets to Thursday event at museum tonight.
    d. Renamed salons because many are combined (e.g., A-C is A, D-E is B, etc.)
    e. Adam asked how many students signed up. Katie responded 68. Reached out to 9 Tribes and got response.
    f. Johnston asked how they're doing financially. $14,000 in donations. Didn't have to pay much out of pocket. Comped a drink ticket and added cookies.
    g. Bubel asked how many papers. 84 submissions including students. 3 cancellations.
6. Officer's Reports
    a. President
        i. Reviewed intent and structure of Board of Director's handbook
        ii. Report is much like Kelly's from last year
            1. Main points are that meetings going well, finances are good, membership is growing and back above pre-Covid levels, and the student affairs committee needs work
            2. Main accomplishment
                a. Bylaws changes
                b. Recognized Adam Wiewel for taking reigns on revising how nominations are compiled
                c. Sensitive image policy is moving forward and following leads of MAC and SEAC. Glad to have those organizations as precedent.
                d. The journal is slow, but we are working on new submissions. Please ask colleagues for submissions.
            3. We need to change some wording in handbook due to organization changes. Hedden will take care of it.
            4. The annual conference important to Society because it is how we sustain finances. Please encourage everyone to go to Lethbridge. Iowa City going to offer 2025 in conjunction with the Midwest Archaeological

Conference. We are going to charge 1 registration fee and split profits. It will be in downtown Iowa City in October.
        5. Gover motioned to approve the President's report, Wiewel second.
    b. Treasurer
        i. We are in a great financial position.
        ii. Johnston is combining all Society business in Google workspace and that is now up and running.
        iii. Our membership revenues are up and the highest they've ever been since printing journals ourselves. However, the membership dues revenue was down, which was confusing. This is because some 2023 dues are subsumed by 2022 dues as a result of when we deposit Paypal funds.
        iv. Broke down accounting by class in report this year
        v. We have a little over 100k in checking
        vi. Discussion on how much money conferences make
            1. Lincoln made a ton
            2. Typically make 6 to 10k
            3. These will pad conferences with less attendance like Lethbridge (possibly)
        vii. Endowments
            1. PAS
                a. First invested in late 2017. Profits peaked in 2020. Have gone back and forth since. Increased in value around 20% since 2017 without being touched.
                b. In moderate risk investments.
                c. What should we do with proceeds? Haven't pursued yet.
                    i. We have funds to pay for things without taking a hit
                    ii. Pelton expressed interest in seeing something done with funds.
            2. Roper
                a. The $36,000 withdrawn in 2021 has been sitting in checking since then for disbursement
            3. Audit
                a. Waste of money. No legal obligation and it doesn't do much.
                b. Recommends no audit.
            4. Hedden doesn't see any reason for audit. Maybe once every 10 years. Hedden agrees with Pelton that we should spend money.
                a. Pelton volunteered to chair PAS endowment committee. Wowchuck volunteered to serve.
                b. Johnston clarified that non-Board members can serve on committees.
            5. Gover motioned to approve the Treasurer's report, Wiewel second.
7. Committee reports
    a. NASA
        i. Carlton says no new updates
    b. Sensitive Images
        i. Meeting with committee this week to hammer out grammar. Hopefully have something by Friday.

ii. SEAC is meeting next week to figure out if they'll still have it
    1. Explained SEAC controversy
iii. Gover's position to develop policy and then put it out to vote
iv. Open discussion regarding the policy and the procedure for how to put this to the membership for around 10 minutes.
    1. Decided to present a timeline to membership at this year's business meeting. Policy will go to Board, then to membership for vote.

c. Resolutions
    i. Adam says we will get names until Friday at business meeting
    ii. Cody read resolutions
        1. Thanks to organizers and conference-related sponsors
        2. Noted deaths

d. Student Affairs
    i. Realized that it's an ad hoc committee, not a formal one.
    ii. It flounders until right before conference, then they frantically organize a lunch
    iii. Suggested combining student travel and student affairs into one formal committee chaired by someone on board
        1. Pelton agreed
        2. Bubel noted that there might be a conflict of interest with deciding on travel grants
        3. We'd have the chair decide travel money
        4. Bubel said our Board member could take on burden of committee, notifying about opportunities, soliciting workshop ideas, etc.
        5. Motion by Bubel to combine student affairs and student travel ad hoc committees to be chaired by a Board member
            a. Long discussion about how to revise this.
                i. Should we maintain charter of existing committees? Probably not because they are inconsistent and place too much of a burden on students.
                ii. Do the other committees need to be dissolved before we combine? Yes, it seems like it.
                iii. Should we have a student liaison position? No because it's a revolving door.
            b. Gover seconded to vote. Voted to Killed this motion
        6. Motion by Gover to dissolve existing two ad hoc committees, then form a new committee called the Student Engagement committee subsuming duties of both previous committees and additional duties to be determined and chaired by a Board member. No student liaison. Charter to be determined. Duties would include student workshop/lunch and administering travel grant.
            a. Discussion
                i. Talked more about details
            b. Pelton second. Motions carried.

e. Membership
    i. Added 20 or so people since last meeting. 474 members as of yesterday. Exceeds all time high in 2018.
    ii. Doubled student membership since 2021. Currently at 87.

f. Student paper
    i. Chair not present. Will provide report.
    ii. We know there's 3 student papers.
g. Website
    i. Webmaster is not a board position, so didn't write a report.
    ii. Hedden provided some comments from Angela Collins. This year better than previous because backend has been cleaned up by Josiah Salsbury.
    iii. Didn't charge us much this year. Less than 2k.
    iv. There was a glitch where students who got free registration last year had administrator access for some time. Johnston figured it out and had Josiah remove it.
    v. Johnston says website in general is way better.
    vi. Andy Clark said he had a lot of problems with checkout.
    vii. Johnston says we'll probably be faced with a sizeable bill to update website to most recent platform soon.
    viii. Bubel says that they just did this for the Archaeological Survey of Alberta and the bill was only several thousand dollars.
h. Communications
    i. Noted increase in follows on Facebook since last year. A 22% increase.
    ii. Posts featuring people tend to drive a lot of engagement.

8. Ad Hoc
    a. Donna Roper
        i. Billeck says they received 2 apps and haven't made a decision yet
        ii. The committee had questions about the proposed research, the applicants responded, and now the committee needs to revisit their application
    b. Financial review
        i. Mark Mitchell has not yet looked at it
    c. Ray Wood award
        i. Nothing has been done
        ii. Idea was to give a book or publication award every couple of years
        iii. Might be one that goes away. No funds attached.
9. Old Business
    a. President election
        i. No more discussion. Great president elect and incoming president.
10. New Business
    a. Undergraduate student committee
        i. We took care of this already earlier in the meeting
    b. tDAR
        i. tDAR asked if we're interested in hosting abstract and posters on website
        ii. A way to archive ideas and make sure nobody steals ideas
        iii. Money depends on how many people use it. Upstart fee of $1500 includes setting up custom collection and upload template.
        iv. Need to figure out who pays for what. Are authors responsible for upload fees or PAS?
    c. Archiving PAS ethics
        i. Need a policy for archiving ethics violations
        ii. The only restricted materials right now are Plains Anthropologist correspondence

        iii. The policy would include ethics violations correspondence in restricted materials
        iv. Johnston says it's up to archives committee to figure out
        v. Pelton will figure it out
    d. 2025 meeting
        i. Making Iowa City offer at business meeting
    e. 2026 meeting
        i. Johnston making soft bid to Lincoln
        ii. Hadley mentioned Crystal Dozier at Wichita

11. Recognition of outgoing members
    a. Hedden announced Nancy Arendt, Kelly Pool, and himself are ending their terms

12. Announcements
    a. Billeck and editorship. Billeck would like to be extended 6 month or a year and a half after his term is up in July.
        i. It's ex oficio, so we don't need to vote on it
        ii. Johnston suggested handing over in January 2025
        iii. Pool noted that Taylor and Francis contract ends in 2027, so we need to allow at least a year for negotiations before that.
    b. Hedden has agenda for business meeting and read it

13. Adjourn
    a. Gover motioned to adjourn, Wiewel second. Meeting adjourned at 9:37pm.

PAS Business meeting 2023
Rapid City, SD
10/20/2023

1. Call to order at 4:03
2. Agenda approval
    a. Gover moved, Mraz second
3. Waiver of reading of minutes
    a. Mitchell moved, Wowchuck second
4. Conference organizer remarks
5. President's report
    a. Over last year implemented bylaws changes
    b. Organized and implemented sensitive image policy
    c. Decided to continue undergraduate travel funds
    d. In general, society in good shape
    e. Modified student affairs committee
    f. Thanks to Board, conference organizers
    g. Need to encourage friends and colleagues to attend
6. Treasurer's report
    a. Summarized assets at $333,837
    b. Revenue for 2023 is $27,861
    c. Expenses for 2023 at $16,047
    d. Net income of $11,814
    e. Endowments
        i. PAS=$119,847
        ii. Roper=$110,850
    f. In summary
        i. No audit needed
        ii. Establish guidelines for PAS endowment
        iii. Move some funds from checking to short-term higher yield accounts (around 5.5%)
    g. Bubel moved, Wowchuck second to approve
7. Editor's report
    a. Started with joking that he's gonna keep us here until we submit an article
    b. Behind an issue last year and this year is behind one as well
    c. Better this year (15 submissions) but 5 were rejected
        i. 1 rejected by editor (outside journal interest), 4 by reviewers
        ii. Not every author responds to reviews. They get reviews and don't revise.
    d. May have enough for May and August
    e. Memoir promised for January
    f. May get the May issue by end of year
    g. Not getting August or November until next year
    h. Gover moved, Hollenback second
8. Membership
    a. At all time high (474)
        i. About ¾ individual memberships
        ii. 88 students
    b. Two members outside North America (UK and Germany)

c. Biggest state is Colorado, then Oklahoma, then Wyoming
d. Hollenback suggested adding demographic data (gender, occupational affiliation, etc.)
    i. Johnston said maybe subregion and specialties as well, for PA reviewers

9. Nominating
    a. Was a change with nominating this year
    b. Summarized nomination form, which went out with call for nominations
    c. We elected a President from the membership for first time (2 candidates stepped forward- Andrew Clark and Dave Williams)
    d. Wasn't difficult to find people interested in running for Board, but difficult to find people interested in running this year
    e. Had 6 great candidates (Tim Reed, Abby Fisher, and Gary Wowchuck)
    f. 125 people voted. Still down from paper ballot era, but more than recently
    g. Hedden thanked Adam for his hard work
10. Recognition of incoming and outgoing Board members
    a. Nancy Arendt, John Hedden, and Kelly Pool (past president)
11. Resolutions
    a. Newton read resolutions and asked for comments
        i. Unknown attendee said Barney Reeves
12. Old Business
    a. Student Affairs committee
        i. Issues with continuity from conference to conference
        ii. Said that we're keeping committee, but with formal chair from Board rather than having a student be the chair
        iii. Hollenback asked if there was a student on the Board. We said they never came
        iv. Shawn has agreed to Chair it again
        v. On top of that, student travel committee combined with student engagement committee
        vi. Hollenback brought up notion of having undergrad and grad student travel grants
            1. Johnston noted that original intent was to attract undergrads
        vii. Mary Adair would like to know how many we give out each year
            1. Arendt said they were down from last year. Had 7 recipients, total of $5,000
        viii. Adair said we should prioritize student presenters. Hollenback agrees. Fisher likes idea of requiring submission to paper competition.
        ix. Artz suggested student affairs committee might know best.
        x. Mack Cory noted that PAS money could be used for a match
        xi. Ritterbush speaking up for undergrads who don't have time to do a research project and submit. Might not be ready for presentations.
        xii. Johnston notes that we should just have the committee do it because we're running out of time.
        xiii. Adair said just one more thing....
            1. Can we send an acceptance to students for paper or poster?
13. New Business
    a. Sensitive Image policy
        i. Summarized history of policy development and path forward (submission to Board, then presentation to membership, then vote
        ii. Gover listed committee members

iii. Have met twice
iv. Will open up to membership for comment, then vote anonymously online
v. More liberal in some ways and more conservative in other than MAC policy

b. Upcoming conferences
c. 2024: October 16th through 20th
   i. We're going to Canada! (applause)
   ii. Shawn Bubel summarized Lethbridge meeting
   iii. Will be going to a lot of awesome places and wants to make sure everyone can come
   iv. Be sure your passports are up to date
   v. Canada has outlawed shopping bags, so you have to bring your own
   vi. Can cross with passport, no Covid restrictions, no guns, no booze, no pot. Can buy across border.
   vii. And the US dollar goes a long way
d. 2025: Margaet Beck presented Iowa City proposal
   i. Jointly hosted between MAC and PAS
   ii. October 22nd through 26th
   iii. There's a need to work out a formal agreement between orgs
   iv. So far room quote is $139 a night
   v. We combined before in 2000 in Minnesota
   vi. Bill asked that we talk about meeting space. Is there enough room?
      1. There seems to be.
      2. Johnston said there's room to expand as well.
      3. We're equal-sized meetings, so it would be double our typical size.
   vii. Hollenback moved to accept invitation, Gover second

14. 2026
    a. Asked if anybody wants to host in 2026
    b. Dave Williams would like to bring it back to Lincoln
    c. Wowchuck motioned, Hollenback second , approved
15. John Hedden introduced Adam Wiewel, who will take over in 2024
16. Gover motioned, Hollenback second, adjourned at 5:05pm

Plains Anthropological Society 2nd Board meeting
Rapid City, SD
10/20/2023

1. Called to order at 5:08pm
2. Assignment of Officer roles
    a. John Hedden nominated Veronica Mraz as VP
        i. Gover moved, Clark second
    b. Chris Johnston nominated Adam Wiewel for President
        i. Gover moved, Newton second
    c. John Hedden nominated Spencer Pelton for Secretery
        i. Johnston moved, Gover second
3. Assignment of Committee Chairs
    a. Most chairs with remain the same, with the following changes:
        i. Ethics and Inclusion
            1. Gary Wowchuck took over ethics and inclusion and will serve on student engagement
        ii. Membership
            1. Abby Fisher agreed to take over membership in April
            2. Johnston says he'll fulfill duties of membership chair until Fisher can take over
        iii. Nominations
            1. Tim Reed will take over
        iv. Student Paper
            1. Kacy Hollenback resigned from student paper committee. Scott Browsowske agreed to Chair.
        v. PAS Endowment
            1. Spencer Pelton agreed to chair
        vi. Student engagement
            1. Shawn Bubel will chair. Gary will handle travel aspect.
4. Sensitive image policy
    a. Gover presented policy via email
    b. Hedden noted that we'll decide on finalized wording in summer Board meeting
    c. Discussion on timing
        i. Questions about who the descendant community is for historical burials, what about internet images of pottery or other things that you don't know if their images are associated with burials.
5. Bubel brought up how low the student poster award was.
    a. Johnston noted that we already voted to increase it last year.
6. Johnston noted that Clark is not on committees.
    a. Wiewel noted he shouldn't because he's learning how to be President.
7. Gover motioned to adjourn, Second by Mraz. Adjourned at 5:25pm.